

**TALON POINTE METROPOLITAN DISTRICT**  
DESIGN REVIEW COMMITTEE - Design and Improvement Request Form

**Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Legal Address: Lot** \_\_\_\_\_ **Block** \_\_\_\_\_  
**Home Phone:** \_\_\_\_\_ **Work Phone:** \_\_\_\_\_  
**E-mail:** \_\_\_\_\_

**The following type of improvement/design is hereby requested (Check one):**

- Preliminary Plan Submittal                       Landscaping Plan Submittal  
 Final Plan Submittal                                 Other

**a) An Improvement Survey – Site Plan** showing location and size of proposed improvements and location of existing home/improvements, legal address and lot number; **b)** Elevations and details of construction; **c)** Finish colors and materials; **d)** Side and rear setbacks, grade and drainage changes. All drawings need to be at a scale that is readable: ¼" = 1'. (Site plans are generally 1" = 10').

**\*Landscaping submittals also require Improvement Survey–Site Plan** showing improvements, plant species, plant size and materials to be used along with description of colors. Any grade changes, retaining walls, walkways, etc.

***Please refer to design guidelines, declaration of covenants or any other applicable governing documents for submittals requirements and number of copies.***

**Proposed Completion Date:** \_\_\_\_\_

I/We understand that approval of the Design Review Committee is required in advance to proceed. I/We also understand that the DRC approval does not constitute approval of the local City/County building departments and that a Building Permit may be required. I/We agree to complete all proposed improvements promptly after receiving DRC approval. Completion of improvements is required by the proposed date shown above. Any delay in such completion will be reported to the DRC immediately. I/We have read these instructions and shall comply accordingly.

**BUILDER/OWNER:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**If you have not received written notice confirming receipt of this application within seven days following submission, please contact Joe Saunders at 720-325-3674 or email Joe@teleos-services.com.**

**DRC ACTION:**     Approved                       Approved subject to:                       Denied  
**Because:**

\_\_\_\_\_  
\_\_\_\_\_  
DRC Member Signature \_\_\_\_\_ Date \_\_\_\_\_